Hotel Accommodation Sheet

Hotel address : Rue de la Vierge Noire 32
1000 Brussels (Belgium)

TO BE RETURNED TO THE HOTEL BY May 24th 2019

The Recycler Live meeting

June 27th & 28th, 2019

Novotel Brussels Centre - Tour Noire
Attn.: Sales & Banquet Department –
Sébastien Delattre / Ly Siem Chhor
Tel.: +32 2 505 50 22
Fax: +32 2 505 50 00
E-mail: H2122-SB1@accor.com

Hello, (please fill in today's date), ……, I would like to make a reservation for :

27/06/19

θ Single room (1adt) (160,00 €) θ Double room (2adt) (175,00 €)

Rooms are pre-booked for the night of June 27th, 2019

Room rate is valid per night and includes buffet breakfast, service and VAT but NOT city tax (4.25€/room/night)

Arrival Day …../…../….. Time……..……

Last name……...…….

First name……...…….

Street/N°……..

City/Postal Code…….…….

Country……

E-Mail…….……

Signature ……..

Departure …../…../……..

Company……

Telephone number ……

Fax Number……

Credit Card Type: θ Visa θ Amex

θ Eurocard/Mastercard θ Diners

Credit Card Number……

Expiry Date…….

IMPORTANT NOTES

1. Booking deadline for the special conference rates: **May 24th 2019**. After this date the hotel no longer guarantees the availability of rooms at the contracted conference rate. Your reservation must be guaranteed with a credit card number and expiry date.
2. All hotel expenses should be made directly to the hotel upon check-out.
3. The official check-in time is 14 hours; the official check-out time is 12 hours.
4. Cancellations must be made in writing at least 24 hours before the scheduled arrival date. If not received, the hotel is entitled to charge 1 (one) night's accommodation fee.
5. The special rate is only valid when reservation is made by use of this form.